



# The Institute of Chartered Accountants of India

(Set up by an Act of Parliament)



## Women & Young Members Excellence Committee (WYMEC) & Committee for Members in Industry & Business (CMI&B)

### Placement Programme for Flexi time / Part time / Work from Home Job Opportunities for Women Chartered Accountants



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**CA. Rajesh Sharma**  
Vice-Chairman, CMI&B



#### Date of Registration

CA Firms & Companies- from  
23<sup>rd</sup> April 2025 to 5<sup>th</sup> May 2025  
Women CAs - from 25<sup>th</sup> April 2025  
to 14<sup>th</sup> May 2025



#### Link for Registration

<https://cmibplacements.icai.org/>  
under the head 'Women Placement'



Reputed Organisations/ CA firms  
offering Flexi time/ Part time/ Work  
from Home opportunities are likely to  
participate in this program



Interviews will be conducted through  
virtual mode by the platform  
convenient to the participating  
employers



"The need of the future is flexible work places, work from home ecosystem and flexi work hours. We can use provisions like flexible work place to boost the participation of women in the workforce... By utilising the power of women, India can achieve its goals faster. We need to think of the measures we can take to include women in emerging sectors".

- Prime Minister Shri Narendra Modi



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## Q & A on Placement Programme exclusively for Women Chartered Accountants to be organised by WYMEC & CMI&B of ICAI

### Q. What is the purpose of this Placement Programme?

A. This programme will provide placement opportunities to eligible Women Chartered Accountants who want to work on **Flexi time / Part time / Work from Home basis**.

### Q. Who is conducting this Placement Programme?

A. The Institute of Chartered Accountants of India through its **Women & Young Members Excellence Committee (WYMEC)** and **Committee for Members in Industry & Business (CMI&B)** is organising this Placement Programme which is exclusively for women Chartered Accountants.

### Q. What is the eligibility criteria for this Placement Programme?

A. Women Chartered Accountants who are not holding COP or part time COP are eligible for this programme. Full time COP holders are also eligible to apply subject to furnishing an undertaking at the time of registration that in the event of acceptance of employment, they will surrender the COP.

### Q. When will the registration process start?

A. Registration for this Placement Programme starts from **25th April 2025 for Women Members** and **23rd April 2025 for Employers**.

### Q. If Eligible, how to register for the Placement Programme?

A. The registration for this Placement Programme shall be online and participants can register on the following link <https://cmibplacements.icai.org/> under the head 'Woman Placement'. The Submission of the form would be considered complete only after clicking the Submit the Registration Form and making the payment.

### Q. Is there any registration fees for applying for this Placement Programme?

A. Eligible Women Chartered Accountants can participate by paying participation fees of **Rs. 1000/- inclusive of 18% GST**.

### Q. Who are the potential employers that will be participating in this Placement Programme?

A. Organisations and CA firms offering Flexi time / Part time / Work from Home opportunities are the potential employers.

### Q. Can I also encourage my friends to apply for this Placement Programme?

A. Yes, however, only eligible women Chartered Accountants can apply.

### Q. What documents a candidate must keep ready before applying for this Placement Programme?

A. Participants should keep ready their CV, photo, certificates, articleship credentials, experience details etc to be uploaded online while applying for this Placement Programme. Participants should also keep ready the documents as are sought by the companies for which they have been shortlisted or to be interviewed.

### Q. While making the online payment of the registration fees, if extra payment is made will it be refunded?

A. If the online payment of the registration fees for the Programme is made more than once by any member i.e more than one successful transactions are made then the additional payment would be refunded in the month of August/September 2025.

### Q. How will the participants get benefitted by this Placement Programme?

A. ICAI may perhaps be the first Accounting Regulatory body to offer this exclusive placement option to its women members. This Placement Programme would provide an unparalleled opportunity to the women Chartered Accountants and would help them in choosing the most suited opportunities for them.

### Q. How will the participants know about their shortlisting and selection?

A. The complete placement process is system driven and would be carried out through <https://cmibplacements.icai.org/>. After registering for the Placement Programme on <https://cmibplacements.icai.org/> participants need to login with her credentials. All details of shortlisting, consent marking and selection will be available in their login.